



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

July 8, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ESTABLISH THE MACLAREN HALL SITE PLANNING PROJECT
(C.P. NO. 77543); APPROVE APPROPRIATION ADJUSTMENTS;
AND REVISED PROJECT BUDGET FOR THE MACLAREN SATELLITE
MEDICAL HUB REFURBISHMENT PROJECT (C.P. NO. 87002)
(FIRST DISTRICT) (4 VOTES)**

SUBJECT

Approve appropriation adjustments, revised project scope and revised project budget for the MacLaren Satellite Medical Hub Refurbishment Project (Medical Hub Clinic), Capital Project No. 87002, and establish the site planning project, Capital Project No. 77543, at MacLaren Hall.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Establish the MacLaren Hall Site Planning Project, Capital Project (C.P.) No. 77543, and authorize the Chief Executive Office to implement the project through Department of Public Works As-Needed Architectural and Planning Services agreement.
2. Approve the appropriation adjustment to transfer \$350,000 from MacLaren Designation to C.P. No. 87002, and transfer \$500,000 from C.P. No. 87002 to C.P. No. 77543 for the MacLaren Hall Site Planning Project.
3. Approve the revised total project budget of \$600,000 to the MacLaren Satellite Medical Hub Refurbishment Project (C.P. No. 87002) for various refurbishments at MacLaren Hall in El Monte.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize the revised scope of work for the refurbishment of the LAC+USC San Gabriel Valley Satellite Medical Hub Clinic to accommodate children in foster care with medical and forensic assessments, mental health screenings, and ongoing medical services for local foster children in the eastern area of Los Angeles County, and proceed with the site planning project for MacLaren Hall through the Department of Public Works (Public Works) As-Needed Services agreement to develop programming options for MacLaren Hall.

Background

On February 12, 2008, the Board approved and established the project and project budget of \$250,000 for various refurbishments at MacLaren Hall for use as a satellite Medical Hub Clinic for the San Gabriel Valley. The original refurbishment project is at the infirmary wing of MacLaren Hall. The proposed project, including a lobby and 17 rooms, consists of repair and replacement of various tiles, rusted window panels, deteriorating plumbing systems, obsolete panic alarm systems, and aging electrical components. In addition, hazardous materials will be removed from the floor tiles and the wing will be recarpeted and repainted.

In order to provide adequate space and be able to serve the need of over 1,000 children in foster care in the immediate catchment area of El Monte, the refurbishment project has expanded from the original proposed scope to include, but is not limited to, a separate entrance for the Medical Hub Clinic with its own parking lot; a main entrance with lobby; and main corridor for Mental Health with security doors separating medical assessment, mental assessment and Americans with Disabilities Act (ADA) compliance restroom and related items as necessary.

The proposed refurbishment project will be completed by Job Order Contract (JOC) under the management of the Internal Services Department (ISD) and is expected to be completed within six months upon your Board's approval.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan of Services Excellence (Goal 1) by promoting best practice for patient care; Fiscal Responsibility (Goal 4) by investing in public infrastructure; and Children and Families' Well-Being (Goal 5) by providing integrated physical and mental health services for children.

FISCAL IMPACT/FINANCING

The initial project budget approved by your Board on February 12, 2008 is \$250,000. With the additional \$350,000 for the expanded scope of work, the revised total project budget is estimated at \$600,000. Sufficient funding for the project will be available upon your Board's approval of the attached appropriation adjustment, which will transfer an additional \$350,000 from the MacLaren Designation to the Capital Projects/Refurbishments Budget (C.P. No. 87002).

During Fiscal Year 2008-09 Final Changes, \$500,000 was added to C.P. No. 87002, for the Site Planning Project. In order to have better budgetary control, a new capital project number has been established. Therefore, an appropriation adjustment is required to transfer \$500,000 from the MacLaren Satellite Medical Hub Refurbishment Project, C.P. No. 87002, to the MacLaren Hall Site Planning Project, C.P. No. 77543.

The Project Schedule and Budget Summary for the Medical Hub Clinic are included as Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

None.

ENVIRONMENTAL DOCUMENTATION

On February 12, 2008, your Board found the project categorically exempt under the California Environmental Quality Act (CEQA).

Upon determination of project scope for the Site Planning Project and required CEQA documentation, the Chief Executive Office (CEO) plans to return to your Board recommending approval of the reconfiguration of MacLaren Hall.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these recommendations will enable the County to provide health, mental health screenings, and forensic assessment to children in foster care in the eastern most portion of Los Angeles County and determining the course of actions in reconfiguring MacLaren Hall.

CONTRACTING PROCESS

The proposed project will be implemented by the CEO under the JOC program managed by ISD and as-needed architectural and planning services agreement managed by Public Works as previously approved by your Board.

CONCLUSION

Upon approval of the recommendations, please return an adopted, stamped copy of the letter to the Chief Executive Office, Capital Projects Division, one copy to Department of Children and Families Services, Department of Health Services, and Department of Mental Health.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DL:JSE
DJT:AV:zu

Attachments

c: Auditor Controller
County Counsel
Department of Children and Family Services
Department of Health Services
Department of Mental Health

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(FIRST DISTRICT) (4 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date
Construction Documents	N/A	
Jurisdictional Approvals	N/A	
Construction Award	2/26/08	07/14/08
Construction Start	2/26/08	07/14/08
Substantial Completion	04/25/08	01/16/09
Final Acceptance	05/23/08	02/23/09

II. PROPOSED PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget	Impact of this Action	Revised Project Budget
Land Acquisition	N/A	N/A	N/A
Construction			
(a) Construction	\$ 70,000	\$ 319,000	\$ 389,000
(b) Change Orders	<u>4,000</u>	<u>65,000</u>	<u>69,000</u>
Total	\$ 74,000	\$ 384,000	\$ 458,000
Equipment	N/A	N/A	N/A
Plans and Specifications	8,000	2,000	10,000
Consultant Services	N/A	12,000	12,000
Jurisdictional Review and Plan Check	8,000	2,000	10,000
County Services	17,000	13,000	30,000
Unforeseen Building Condition	143,000	-63,000	80,000
TOTAL	\$250,000	\$350,000	\$600,000

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
No.

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

JULY 8 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

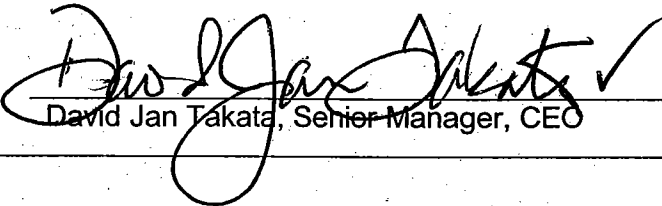
FY 2008-09
4 - VOTES

SOURCESUSES

See Attached

JUSTIFICATION

JUSTIFICATION: Transfer \$350,000 from MacLaren Designation Budget to Capital Projects (CP No. 87002) to fund the refurbishment project at MacLaren and transfer \$500,000 from CP No. 87002 to the MacLaren Hall Site Planning Project (CP No. 77543).


David Jan Takata, Senior Manager, CEO

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR -

ACTION

APPROVED AS REQUESTED ✓

AS REVISED

RECOMMENDATION

AUDITOR-CONTROLLER BY

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

NO.

003

June 25 20 08

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER